

CATONSVILLE HIGH SCHOOL NATIONAL HONOR SOCIETY STUDENT ACTIVITY INFORMATION PACKET

Please fill out all sections legibly and **IN BLUE/BLACK INK**. All sections must be completed. Don't be modest. Every bit of information will be used by the CHS Faculty Council of the National Honor Society to assist with the selection process. Submission of a completed form does not guarantee selection. However, the form must be completed in order for you to be considered for membership in the Catonsville HS Chapter of the National Honor Society.

Please return your completed form to Mrs. Wack (Rm 239) or Miss Voss (Rm 204)
by 2:30 pm on October 4, 2018.

Please do not place forms in faculty mailboxes.

I. Administrative Information

Student Name: _____ Student Signature: _____

Parent Name: _____ Parent Signature: _____

Home Address: _____

Home Phone: _____ Parent Work Phone: _____ Parent Cell Phone: _____

Homeroom Teacher _____ Rm. _____ Grade: _____

II. Your Commitment to the National Honor Society

Please answer the following question in 300 to 400 typed words (12 font) on another sheet of paper. These will be read by the selection committee and should give insight into your desire to be invited into and contribute to the NHS organization.

The National Honor Society is an academic, service society. With that in mind, describe how the last 2 years have prepared you for NHS and how you will use your past experiences in order to help our organization.

III. SERVICE

*List all organizations through which you have provided service and list any activities which provided service to an individual. These organizations and activities must occur during high school. Service through one organization may only count in one category. In the year column, indicate the **number of hours per year** for that activity. **Placing a √ mark in the column does not indicate the number of hours and will cause that activity to not be included.***

*All hours must be **verified** by the sponsor of that activity. Failure to obtain verification (this means a signature) will cause that activity to be not included. An email signature is acceptable. Forgery of a signature will cause your application to be disqualified.*

- *Activities for which a student has served between 5 and 10 hours in a year will earn 0.5 service point; activities for which a student has more than 10 hours of time will earn 1 service point.*

- *An activity earning at least .5 service point must be included in at least three different categories. Two of these three categories must be in service to CHS.*
- *Juniors must earn a minimum of 5 total service points; Seniors must earn a minimum of 7 service points.*

A. Publications: *You may include time served after school on yearbook, newspaper, or the literary magazine. You may not include hours spent during an assigned class.*

Activity	9	10	11	12	Position	Sponsor Name (Printed)	Sponsor Signature & Phone Number

B. Sports: *You may include Intramural, JV or Varsity sports, as well as any Rec & Parks leagues.*

Activity	9	10	11	12	Position	Sponsor Name (Printed)	Sponsor Signature & Phone Number

C. Music and Drama: *You may include plays and any hours of service outside of class time for band, choir or other music activities. You may not include time spent during an assigned class.*

Activity	9	10	11	12	Position	Sponsor Name (Printed)	Sponsor Signature & Phone Number

D. Student Assistance and In-School Service: You may not include being a teacher's aide or office aide position if this activity occurs during the school day in place of class. Volunteer time after school or during lunch may be counted.

Activity	9	10	11	12	Position	Sponsor Name (Printed)	Sponsor Signature & Phone Number

E. Academic and Class Organizations: You may include SGA, class organizations, and honor societies.

Activity	9	10	11	12	Position	Sponsor Name (Printed)	Sponsor Signature & Phone Number

F. Community Service: May include any community service hours attained during high school but outside of class time. You may also include service to outside organizations (churches; social groups).

Activity	9	10	11	12	Position	Sponsor Name (Printed)	Sponsor Signature & Phone Number

Please be sure to include the number of hours served in each activity, sponsor name and signature and if applicable, a contact phone number for people outside CHS. Failure to include any of these pieces of information will constitute an incorrectly completed form and the student will not be considered for membership in the NHS.

IV. Character References

Please distribute the character reference forms to one teacher from each of the following subject groupings (1. Science, PLW, or Math 2. History or English 3. Foreign Language , Business, Music, or Art). List the names of the teachers below and identify what year they taught you. (**Character Reference Forms are pgs. 5-8**)

Teacher #1 (please print)	
Teacher #2 (please print)	
Teacher #3 (please print)	

V. Leadership Positions

List all elected and appointed positions held in school, community or work activities. Only those activities in which you were responsible for directing or motivating others should be included. Some examples of leadership positions include elected student body officers, class or club officers, committee chairperson, team captain, newspaper editor, community leader, or any other leadership role as specified by the sponsor. **Those who have not held any leadership positions may substitute identification as a leader by at least four teachers using the attached Leadership Skills form. (next page)**

All hours must be verified by the sponsor of that activity. Failure to obtain verification (this means a signature) will cause that activity to be not included. Forgery of a teacher's signature will cause your application to be disqualified.

Position	Organization or Class	Year(s)	Sponsor or Teacher	Signature & Phone Number if Sponsor is outside of CHS

**CATONSVILLE HIGH SCHOOL
NATIONAL HONOR SOCIETY**

Leadership Skills and Potential

I attest that _____ has demonstrated leadership skills and potential. Leadership is defined as the outstanding demonstration of resourcefulness, initiative, reliability, and dependability both in the classroom and within the school or community. Students must influence others in a positive manner.

Teacher #1 _____ Date: _____

Teacher #2 _____ Date: _____

Teacher #3 _____ Date: _____

Teacher #4 _____ Date: _____

You will be notified of the Faculty Council's decision regarding your request for consideration as a member of the National Honor Society by Monday, November 5th, 2018. The induction ceremony will be held on Thursday, November 15th, 2018.

**Deadline for Submission of this Information Packet is
Thursday, October 4th, by 2:30 PM.**

No late Information Packets will be accepted

Upon submission, this document becomes the property of the Catonsville High School National Honor Society.
Please make a personal copy of your Information Packet for your records.

**CATONSVILLE HIGH SCHOOL
NATIONAL HONOR SOCIETY**

Selection Process Checklist

- Have you described leadership positions you have held, or provided the 4 teacher references for leadership?
- In the Service section, have you recorded service hours in at least 3 different categories? Are activities in two of the categories service to Catonsville High School?
- Have you indicated the number of hours of time spent on each activity for each year of high school?
- Have you answered the personal questions about your commitment to the National Honor Society (on page 1 of the Information Packet)?
- Have you had 3 teachers provide character references?
- Have you included all required signatures in all sections?
- Has the Information Packet been signed by you and your parent?
- Have you made a copy of your Information Packet for you records?
- Are you aware that this Information Packet must be admitted personally to the sponsor by the due date and will not be accepted late?

DUE DATE: Thursday, October 4th AT 2:30 PM

National Honor Society Character Reference Form

Student's Name (*print*): _____

Teacher's Name (*print*): _____

Teacher's Signature: _____

Instructions: Please evaluate the above candidate for the Catonsville HS National Honor Society in the two areas of **Character** and **Leadership** according to the four standards – Excellent, Very Good, Satisfactory, or Unacceptable. If you rank the student as Unacceptable in any of the areas, please attempt to attend the NHS Faculty Council Meeting on the Candidates and/or comment on you reason for that rating in the section provided below.

Please keep this evaluation CONFIDENTIAL. Return to Diane Wack (239) or Jessica Voss (204). DO NOT GIVE THIS FORM BACK TO THE CANDIDATE OR TO ANY OTHER STUDENT.

Thank you for your assistance in this process.

I know this candidate because he/she (circle one: is / was) a member of my _____ class/ club.

I have known this student since _____.

CHARACTER:

1. **Demonstrates high standards of HONESTY and RELIABILITY.**

Excellent Very Good Satisfactory Unacceptable

2. **Cooperates with school and classroom regulations.**

Excellent Very Good Satisfactory Unacceptable

3. **Demonstrates COURTESY and COOPERATION.**

Excellent Very Good Satisfactory Unacceptable

4. **Demonstrates personal and academic INTEGRITY.**

Excellent Very Good Satisfactory Unacceptable

LEADERSHIP

1. **Demonstrates leadership in classroom work. (Group work and discussions)**

Excellent Very Good Satisfactory Unacceptable

2. **Exerts positive influence on others.**

Excellent Very Good Satisfactory Unacceptable

3. **Exemplifies positive qualities and attitudes.**

Excellent Very Good Satisfactory Unacceptable

4. **(For Sponsors only) Holds office and fulfills responsibilities.**

Excellent Very Good Satisfactory Unacceptable

ADDITIONAL COMMENTS including RESERVATIONS or EXPLANATIONS:

National Honor Society Character Reference Form

Student's Name (*print*): _____

Teacher's Name (*print*): _____

Teacher's Signature: _____

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I know this candidate because he/she (circle one: is / was) a member of my _____ class/ club.

I have known this student since _____.

CHARACTER:

- 1. Demonstrates high standards of HONESTY and RELIABILITY.**
Excellent Very Good Satisfactory Unacceptable
- 2. Cooperates with school and classroom regulations.**
Excellent Very Good Satisfactory Unacceptable
- 3. Demonstrates COURTESY and COOPERATION.**
Excellent Very Good Satisfactory Unacceptable
- 4. Demonstrates personal and academic INTEGRITY.**
Excellent Very Good Satisfactory Unacceptable

LEADERSHIP

- 5. Demonstrates leadership in classroom work. (Group work and discussions)**
Excellent Very Good Satisfactory Unacceptable
- 6. Exerts positive influence on others.**
Excellent Very Good Satisfactory Unacceptable
- 7. Exemplifies positive qualities and attitudes.**
Excellent Very Good Satisfactory Unacceptable
- 8. (For Sponsors only) Holds office and fulfills responsibilities.**
Excellent Very Good Satisfactory Unacceptable

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8. **(For Sponsors only) Holds office and fulfills responsibilities.**
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